

5<sup>th</sup> March 2018

### <u>Broadstone Hall Primary School</u> <u>Electronic Parents Evenings</u> Thursday 15<sup>th</sup> March 2018 – 15.30-19.30 Tuesday 20<sup>th</sup> March 2018 – 15.30-19.30

Dear Parents/Carers,

# Parents Evenings – Now electronically!

We are booking parents evening electronically again this term which is really easy to use:-

- 1. First log in either to the website or School Spider app as described below.
- 2. Look at the parents evening tab to see the booking slots.
- 3. Book your slot

# This will go live for bookings via website and School Spider app on <u>Tuesday 6<sup>th</sup> March @</u> <u>20.00</u> to enable all parents the same opportunity to book their preferred time.

### **Parents Evening Times:**

<u>Thursday 15<sup>th</sup> March 2018:</u>	All classes 15.30 – 19.30 (Nursery Pears 13.20 – 18.00)
Tuesday 20 <sup>th</sup> March 2018:	All classes 15.30 – 19.30 (Nursery Apples 13.20 – 18.00)

If you have not booked a slot before **Monday 12<sup>th</sup> March**, the teacher will allocate one for you.

Hopefully by now you will be aware of your Parents' usernames and passwords for our website which enables parents to login to our school website and School Spider app. There are lots of exciting features to keep you up to date with current events. If you haven't already - please login, register your email and look at the website regularly.

We display as much information as possible on the website for the ease of parents; all school trips, holidays and events will show on the calendar (located at the bottom of the website) with copies of letters. You can also check the news items tab, for latest newsletters and current events, there is more information below about our parents evening section which we are using this week. Keep a look out on the website for new information.

# Website and School Spider logins

To make it simple for you, your login will be your child's first initial, then surname. The password will be their date of birth in the ddmmyy format.

Example login, child name alison smith, asmith password 110412

# School Spider App – For Your Smartphone 2005

This can be easily downloaded from your app store. Look for the symbol above, download to your smartphone then choose Broadstone Hall Primary School. The login is the same login as the website <u>www.broadstonehallschool.co.uk</u> login details above.

#### Broadstone Hall Primary School

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